



### **The Impact Austin Board of Directors**

The Board of Directors is defined by Impact Austin bylaws as being no less than three and no more than thirteen members, who have agreed to take on management and oversight of the employees of Impact Austin and to provide leadership in corporate policies and procedures in order to maintain and uphold the mission, vision and values of Impact Austin.

The Board of Directors currently has 10 members, five of whom are officers. The President, Vice-President, Past President, Treasurer and Secretary are the elected offices of the board. The President automatically becomes the Immediate Past President after the completion of her term and the Vice-President usually moves into the President position. The President, Vice-President, Treasurer and Secretary offices are elected each year.

The Board also has committees. Each is chaired by a member of the Board of Directors and may include officers and non-board members as provided in the bylaws. If you have specific questions about a particular committee, contact its Chair through [board@impact-austin.org](mailto:board@impact-austin.org) and she will answer your question and/or send you a copy of the Committee Charter.

#### **Executive Committee:**

The elected officers of President: Jacqueline Rixen, Vice President: Lorene Phillips, Immediate Past President: Paula Klante, Treasurer: Val Kirk, Secretary: Kali' Rourke

#### **Audit Committee:** Val Kirk, Chair

The audit committee oversees the annual audit, coordinates with the auditor to fulfill any requirements they may have, and recommends any actions resulting from the audit.

#### **Finance Committee:** Val Kirk and Sara Pantin, Co-Chairs

The finance committee makes investment recommendations to the board, oversees the management of financial controls and documents, and keeps the board apprised of budget, financial and investment strategies.

#### **Personnel Committee:** Lorene Phillips, Chair

The personnel committee conducts annual performance and compensation reviews of the Executive Director and recommends human resource policies and procedures for all paid employees of the corporation.

**Fundraising/Development Committee:** Mary Campana, Chair

The fundraising/development committee provides recommendations to the board regarding fundraising strategies and a comprehensive fund development plan. All members of this committee have fundraising experience.

**Governance/Board Development Committee:** Kali' Rourke, Chair

The governance/board development committee makes recommendations to the board regarding changes to the corporate bylaws, policies and procedures, governing documents, board training and development, board succession planning and the nomination/election process for board officers and board member candidates.

**What is required to be a member of the Board of Directors of Impact Austin?**

1. It is preferred that candidates be an Impact Austin member for a minimum of one year.
2. Board members pay membership dues for the coming year by July 1.
3. Board members commit to a personally meaningful contribution to the Beyond Impact fundraising effort each year of service.
4. Board members commit to an initial term of three years. Members may then renew for up to two more optional two-year terms for a maximum service of seven years.
5. Board members commit to attending the monthly meetings of the Board of Directors, committee meetings as scheduled, and support the activities and programs of the board. Board meetings are scheduled each year as determined by the board members. The average monthly time commitment is 5-10 hours.
6. Board members represent Impact Austin in the community and avoid any conflicts of interest in accordance with the Conflict of Interest agreement.

**NOMINATIONS PROCESS**

Nominations for the Impact Austin Board of Directors may be submitted as follows:

- Members may self-nominate
- Members may nominate other members (with their permission)
- Community partners may nominate members (with their permission)

The nominations process will be posted on the Impact Austin website and in a communication to the membership from Impact Austin. The Impact Austin Board will list the core competencies they are most interested in on the nomination form.

Nominations must be made using the Nominations Form. The Nomination Form must indicate the skills, and experience for each nominee.

This form must be dated and signed by the person submitting the nominee.

Selected nominees will be requested to complete the Impact Austin Board of Directors Member Application Form.

Selected nominees will be interviewed. Nomination does not guarantee an interview.

All interviewees will be notified of the final decision and will be introduced to the general membership at the annual meeting.